

Maharashtra State Electricity Distribution Co.Ltd.
Estrella Batteries Expansion Building, Ground Floor, Plot No. 1,
Dharavi Road Matunga, Mumbai – 400 019.

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HRD/O&M/F.No.569/

Date: 27.11.2020

ADMINISTRATIVE CIRCULAR NO. 612 DATE 27/11/2020

Sub: Payment of Ex-gratia for the year 2019-20.

Considering the overall performance of the Companies and the efforts put in by the employees mainly in the COVID-19 epidemic period, the issue of Ex-gratia for the year 2019-20 being a common issue, was discussed during the meeting of the Managing Directors of all the four Companies.

2. Now, the Chairman & Managing Director in consultation with Director (Finance), and Director (HR) have accorded approval as under –

(a) Payment of Ex-gratia of Rs. 12000/- (Rupees Twelve Thousand Only) for the year 2019-20 to all the Officers/Employees including daily rated employees who have worked during the year 2019-20 and the Officers /Employees on Deputation /Engaged on contract basis such as Chief Legal Advisor, Legal Advisors, Company Secretary, Advisor (Consumer Affairs) etc. for the financial year 2019-20.

(b) Payment of Ex-gratia of Rs. 7200/- (Rupees Seven Thousand and Two Hundred Only) to all the GET,DET and Sahayyak's viz. Accounts Assistant, Upkendra Sahayyak, Junior Assistant, Vidyut Sahayyak and Veej Sevaks etc. who have worked during the financial year 2019-20

3. The employees who have worked during the part period of the financial year 2019-20 shall be eligible for Ex-gratia payment on pro-rata basis.

4. The payment of Ex-gratia is restricted to the year 2019-20 only and is not to be taken as precedent for the coming years.

5. The payment of Ex-gratia should be drawn by the office where the employees are working on the date of issue of this Administrative Circular irrespective of place of working of the employees during the financial year 2019-20. The necessary entries regarding payment of Ex-gratia should be made in the Service Books of the employees concerned before actually effecting payment.

6. The concerned drawing and disbursing Officer should calculate the Ex-gratia amount of all the employees properly and submit the data in the system. The Ex-gratia amount will be credited to the employee's bank account by the Centralised Salary Payment (CSP) section, HO, Mumbai.

7. This Administrative Circular is available on e-Library of the Company.


(Cdr. Shivaji Indalkar)(Retd.)
Chief General Manager (HR)